

FOR OFFICE USE ONLY  
CFN: \_\_\_\_\_ Fee Rec'd: \_\_\_\_\_



## CONSTRUCTION TIMING WINDOW EXTENSION APPLICATION

*Please read, complete each section, date and sign this application.*

03.22.2016

Project Description ( <i>attach a key map</i> )	
Project Name:	
Project Location (address):	
Nearest Major Intersection:	
Municipality:	
Watershed:	

Property Owner/Proponent	
Name:	
Organization:	
Mailing Address:	
Postal Code:	Email:
Phone #:	Fax #:

Agent/Consultant	
Name:	
Organization:	
Mailing Address:	
Postal Code:	Email:
Phone #:	Fax #:

Project Details	
TRCA Central File Number (CFN):	
TRCA Permit Number:	
DFO Authorization Number (if applicable):	

Approved Construction Timing Window	
Construction Start:	Construction Finish:
Proposed Extension to Timing Window	
Proposed Start:	Proposed Finish:

**Description of In Water / Near Water Works**

**Type of Work:**

- Alteration to a Watercourse
- Dewatering (*groundwater extraction or discharge*)
- Pipe Installation (*watermain, sewer, etc.*)
- Riparian or In Water Restoration (*re-grading, removal of sediment and erosion controls, etc.*)
- Structural Works (*bridge, culvert, retaining wall, etc.*)
- Storm Sewer Outfall Construction
- Other

**Details of work completed to date (provide a full description of the proposed in water / near water works, including construction phasing, methodology and mitigation measures):**

**Details of work still to be completed (provide a full description of the proposed in water / near water works, including construction phasing, methodology and mitigation measures):**

**Applicable Plans**

**List the approved (or any revised) plans that outline the in water / near water works to be completed within the extension of the timing window:**

**Justification for Timing Extension**

**Explain why the in water / near water works cannot be completed within the approved timing window:**

**Site Conditions**

**Identify aquatic sensitivities within and downstream of the project area (fish species, fish spawning activity, fish passage, etc.). This should be completed in consultation with an aquatic specialist:**

**Management of Risk to Fish Habitat**

**Explain how the in water / near water works will be managed to minimize the risk to fish and fish habitat. Please include additional mitigation measures or changes to site stabilization / restoration that may be necessary as a result of timing issues, etc.:**

**Construction Timing Window Extension Application Submission Requirements**

Each application for must be accompanied with:

- A. The appropriate fee as noted on the fee schedule. Please note that applications will not be processed until the fee is paid in full. If this application is received in conjunction with the review of a current permit application, review fees are waived. Review fees are only charged when application is made, once the permit is approved.
- B. A key map showing the location of the watercourse.
- C. Supporting documentation, as required.

**Construction Timing Window Extension Review Procedures**

- TRCA staff will assess your application to determine whether the proposed in water/near water works outside the timing window will affect fish and/or fish habitat.
- **During this review your request may be approved, approved with conditions or denied.**
- If your application is approved with conditions, a revision to the existing TRCA permit may be required and you will be contacted by TRCA staff.

**Declaration**

By signing this application, consent is given to TRCA, its employees and other persons as required by TRCA, to access the property for the purposes of inspection, obtaining information, and/or monitoring any and all works, activities and/or construction pertaining to the property in addition to the works as approved under cover of any permission for extension issued by TRCA.

Any false or misleading statement made on this application will render null and void any permission granted.

I, the owner, \_\_\_\_\_ solemnly declare that to my best knowledge and belief, all of the above information and submission to be true, valid and current. I further accept the aforementioned inclusions, terms and conditions to be binding upon the registered owner(s) of the property and all assigned agents contractors and/or constructors acting on my behalf. My signature acknowledges the right to exercise binding authority.

<b>Signature of Owner/Proponent:</b>	<b>Date:</b>

<b>Signature of Agent/Consultant:</b>	<b>Date:</b>

*Note: Signature or written authorization from the owner/proponent is mandatory.*

**Notice of Collection**

Pursuant to the Municipal Freedom of Information and Protection of Individual Privacy Act, the personal information contained on this form is collected under the authority of the Conservation Authorities Act, c27. This information is used to assess applications and, where approved, issue an Extension to the Fisheries Timing Window. Information on this form may be disclosed to Government and Municipal agencies for review and comment, or to members of the public through the Freedom of Information process. Questions about the collection of information should be directed to the Director of Planning and Development, Toronto and Region Conservation Authority, 5 Shoreham Drive, Downsview, ON, M3N 1S4. Tel: 416-661-6600.

**Fees Agreement**

I/We acknowledge that additional fees may be required should a site visit be deemed necessary by TRCA staff and that all fees must be paid prior to the release of approval. Further, I/We recognize that through the assessment of this application by TRCA staff, a permit revision under Ontario Regulation 166/06 may be deemed necessary and therefore, upon notification, the associated fees and administration process will apply.

<b>Signature of Owner/Proponent:</b>	<b>Date:</b>

<b>Signature of Agent/Consultant:</b>	<b>Date:</b>